

Document Submission Checklist – RSIS MSc Applications

To complete your online application, ensure you upload all required supporting documents listed in the table below or at this link: www.rsis.edu.sg/qpo/admissions/how-to-apply.

Rolling admissions: round 1 and round 2 complete applications will be fast tracked. Round 3 applications may receive admission outcomes in Apr-May 2025.

Round 1: Complete applications received 1 September-31 October

Round 2: Complete applications received 1-30 November

Round 3: Complete applications received 1-31 December

No	Required Application Supporting Documents	Online Application Upload Section	Document Uploaded?
1.	Copy of undergraduate degree certificate (in original language and accompanied by official English translation if the original language is not English). Final Year Students: submit a letter from your university stating your expected graduation date.	EDUCATIONAL BACKGROUND section, DEGREE CERTIFICATES AND ACADEMIC TRANSCRIPTS	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Copy of undergraduate Academic Transcript(s) stating your Grade Point Average (GPA) (in original language and accompanied by official English translation if the original language is not in English). Final Year Students: submit your transcripts to date, including GPA to date.	EDUCATIONAL BACKGROUND section, DEGREE CERTIFICATES AND ACADEMIC TRANSCRIPTS	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Resume	EDUCATIONAL BACKGROUND section, DEGREE CERTIFICATES AND ACADEMIC TRANSCRIPTS	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Statement of Purpose (600 Words): discuss the professional, academic and personal experiences which contributed to your desire to study at RSIS, career aspirations upon graduation. Scholarship Applicants (Full-Time candidates only): must include additional 300 Words in your statement of Purpose on why you should be considered for a Scholarship.	EDUCATIONAL BACKGROUND section, DEGREE CERTIFICATES AND ACADEMIC TRANSCRIPTS	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Copy of TOEFL/IELTS* results (compulsory for candidates who graduated from universities with non-English medium of instruction. Test dates must be within 2 years or less from the date of application). - TOEFL: 100 - IELTS: 7.0 *The following tests are also accepted if taken no later than 31 December 2023: TOEFL iBT Special Home Edition; TOEFL ITP Plus for China students; IELTS Indicator; IELTS for UKVI Candidates with undergraduate degrees taught entirely in English in a non-English speaking country: please submit an official letter from your university stating that English was the medium of instruction for your entire bachelor's degree to seek an IELTS/TOEFL waiver.	EDUCATIONAL BACKGROUND section, IELTS/TOEFL	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Copy of Identification documents: International Students: valid passport Singaporeans: NRIC front and back SPR: NRIC front and back, valid passport and re-entry permit Employment Pass/ S Pass Holders: employment pass and valid passport	PERSONAL PARTICULARS section	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	One passport-sized photograph (electronic copy, jpeg format)	PHOTO UPLOAD section	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Online Interviews and Written Assessment (by invitation once candidates have submitted their complete application including all the supporting documents above)	WORK EXPERIENCE section, WORK ASSIGNMENT	Yes <input type="checkbox"/> No <input type="checkbox"/> <input type="checkbox"/> Waiting for invitation
9.	Submission of One Reference (must be emailed by your referee to RSISadmissions@ntu.edu.sg , using the email title: 'Reference <candidate name> <application number>') 1. Reference	NA Email submission only	Yes <input type="checkbox"/> No <input type="checkbox"/>
10.	Payment of Application Fees (non-refundable application fee of S\$50 per programme. Payment can be made online via credit or debit card once you have submitted the online application)	NA	Yes <input type="checkbox"/> No <input type="checkbox"/>